

STANDARD OPERATING PROCEDURES

STUDENT COACHING AND REASONING DEVELOPMENT
UNIVERSITAS NEGERI SURABAYA

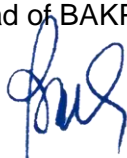
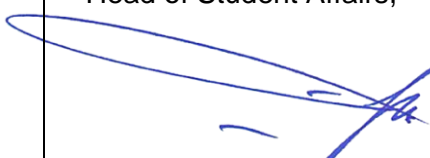

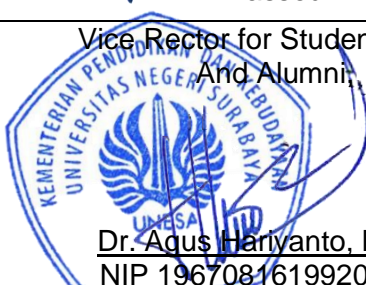



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| Head of BAKPK,  <u>Dra. Ratih Pudjiastuti, M.Si.</u> NIP 196205271990032001 | Head of Student Affairs,  <u>Suyanto, S.Psi., M.Pd.</u> NIP 196206051981031001 | Head of Subdivision of Talent for Student Reasoning and Information,  <u>Rudi Hartono, S.Sos.</u> NIP 197404102001121001 |
| Passed | Knowing, | |
| Vice Rector for Student Affairs And Alumni,  <u>Dr. Agus Hariyanto, M.Kes.</u> NIP 196708161992031002 | Head of Quality Assurance Center,  <u>Prof. Dr. Mega Teguh Budiarto, M.Pd.</u> NIP 195212241980031008 | |



UNIVERSITAS NEGERI SURABAYA

STANDARD OPERATING PROCEDURE (SOP)

**STUDENT COACHING AND REASONING
DEVELOPMENT**

1.0. Goal

This procedure is a reference in the implementation of coaching and reasoning which includes Holistic Program of Village Coaching and Empowerment (PHP2D), Student Creativity Program (PKM), Student Digital Innovation Competition (LIDM), National University Debating Championship (NUDC), Indonesian Student Debate Competition (KDMI), Indonesian Robot Contest (KRI), Indonesian Flying Robot Contest (KRTI), National Unwake Fast Boat Competition (KKCTBN), and various other competitions at Universitas Negeri Surabaya

2.0. Scope

Applicable to The scope of head of interest and talent subdivision of Universitas Negeri Surabaya, this procedure includes the administrative process of starting to inform, receive proposals, record participants, send and announce the selection results..

3.0. Reference

Holistic Program Guidelines for Village Development and Empowerment (PHP2D)

Student Creativity Program Guidelines (PKM) Director General of Higher Education ministry of Education and Culture

Student Digital Innovation Competition Guidelines (LIDM)

National University Debating Championship (NUDC) Guidelines

Indonesian Student Debate Competition (KDMI)

Indonesian Robot Contest Guidelines (KRI)

Indonesian Flying Robot Contest Guidelines (KRTI)

National Unwak Fast Boat Competition (KKCTBN)

4.0. Definition

4.1 Holistic Village Coaching and Empowerment Program (PHP2D) is a community empowerment activity conducted by students through student activity units (SMEs) and or Student Executive Bodies to foster student care and contribute to the village community to build an active, independent, entrepreneurial, and prosperous target village.

4.2 The Student Creativity Program (PKM) is a forum established by the Directorate General of Learning and Student Affairs of the Ministry of Education and Culture in facilitating the potential of Indonesian students to study, develop, and apply the science and technology that they have studied to the wider community.

4.3 The National University Debating Championship (NUDC) is a debate competition for national students who speak English.

4.4 KDMI is a national debate competition that uses Bahasa Indonesia.

4.5 KRI or Indonesian Robot Contest is a Robotics contest between Indonesian Teachers.

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- 4.6 The Indonesian Flying Robot Contest (KRTI) is a drone competition (UAV) between Indonesian Higher Education.
- 4.7 KKCTBN is an unmanned fast boat competition between Indonesian College Teachers.

5.0. PROCEDURE DETAILS

- 5.1. Student Interest, The Talent and Reasoning of Universitas Negeri Surabaya received a notification letter about the Holistic Program of Village Development and Empowerment (PHP2D), Student Creativity Program (PKM), Student Digital Innovation Competition (LIDM), National University Debating Championship (NUDC), Indoensia Student Debate Competition (KDMI) Indonesian Robot Contest (KRI), Indonesian Flying Robot Contest (KRTI), National Unscinged Fast Ship Competition (KKCTBN), and various other competitions from Belmawa and PUSPRESNAS.
- 5.2. Kasubbag Of Students coordinates with the Secretary of Vice Rector of Student Affairs and Alumni to make a letter related to the follow-up of competition activities to the Faculty of Seccession unesa over the disposition of Vice Rector of Student and Alumni, Bureau Head, and Head of Student Affairs
- 5.3. The Secretary of Vice Rector of Student Affairs and Alumni distributed the letter to the Faculty of Unesa
- 5.4. The University's Student and Alumni Team developed an internal review program of various competitions and socialized to the Faculty of Unesa
- 5.5. Staff subbag of Interests, Talent and Reasoning monitoring, checking mengevaluasi and evaluating competitions from Faculty of Environment Unesa
- 5.6. Implementation of internal review by Unesa student and alumni team
- 5.7. Announcing the results of an internal review through simawa.unesa.ac.id
- 5.8. The student kasubbag coordinated with the Secretary of Vice Rector of Student Affairs and Alumni to make a letter related to the follow-up announcement of the funded competition to the Faculty of Unesa context over the disposition of Vice Rector of Student and Alumni, Bureau Head, and Head of Student Affairs
- 5.9. Student Subbag staff create a list of names for the receipt of funding assistance submitted to Subbag and BPP Field III
- 5.10. The University's student and alumni team conducts coaching and mentoring on the qualifying team
- 5.11. Preparation of final report on competition activities

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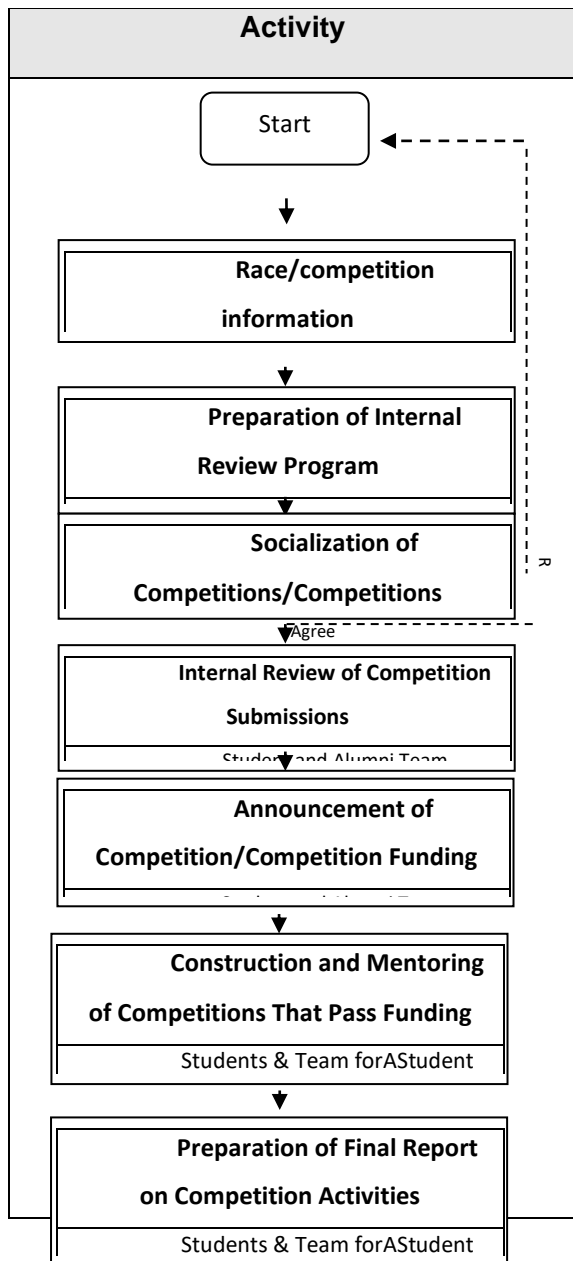


Figure 6.1. Flowchart of The Process of Organizing And Reasoning Students of Surabaya State University

6.0. LIST OF RECORDS

Documents

7.0. CHANGE NOTES

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