

STANDARD OPERATING PROCEDURES

HEALTH SERVICES UNIVERSITAS NEGERI SURABAYA


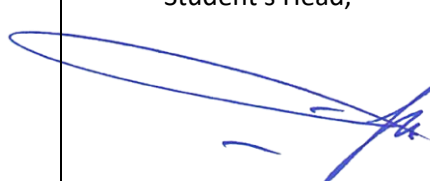

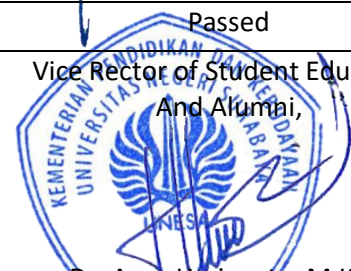



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Head of BAKPK,  <u>Dra. Ratih Pudjiastuti, M.Si.</u> NIP 196205271990032001	Student's Head,  <u>Suyanto, S.Psi., M.Pd.</u> NIP 196206051981031001	Student and Alumni Welfare Kasubbag,  <u>Amin Fauzi, S.Pd., M.Pd.</u> NIP 197405202005011001
Passed Vice Rector of Student Education And Alumni,  <u>Dr. Agus Hariyanto, M.Kes.</u> NIP 196708161992031002	Know Head of Quality Assurance Center,  <u>Prof. Dr. Mega Teguh Budiarto, M.Pd.</u> NIP 195212241980031008	



1.0. Goal

To be a reference in the implementation of student health services di Universitas Negeri Surabaya.

2.0. Scope

The scope of this health care procedure is basic health services (examination and treatment), and dental health services, as well as providing referral services to hospitals and medicines to Undergraduate / Diploma students of universitas Negeri Surabaya.

Those involved in student health services are

2.1 General doctors carry out their duties to provide basic health care.

2.2 Dentists carry out their duties to provide services related to dental and oral health.

2.3 Nurses carry out the duties of the basic public health service and dental and oral health services.

2.4 Administration personnel carry out the task of preparing and recording identities into the registration book

3.0. Reference

Operational Standards of Unesa Polyclinic Procedure
Rector's Decree Of Unesa

4.0. Definition

4.1 Basic health services are efforts to improve the level of health of both individuals, or groups or communities as a whole

4.2 The referral system is a network of health services that enables the reciprocal handover of responsibility for problems arising, both vertically (from units that are better able to handle) and horizontally (between units of a level of ability) rationally to the more capable

5.0. Conditions

Participants receiving health care are all active students at Universitas Negeri Surabaya

6.0. PROCEDURE DETAILS

6.1 Students who need health care register to the counter by bringing a Student Id Card (KTM) and filling out the registration form to obtain a queue number

6.2 After filling out the registration form in full, students choose the type of service needed i.e. to general poly or dental and oral health examinations

6.3 After obtaining health care, students will be given advanced tindakan (laboratory examination) / provide referral if deemed necessary and will be given the drug according to the diagnosis

6.4 Students bring prescriptions to the drug service

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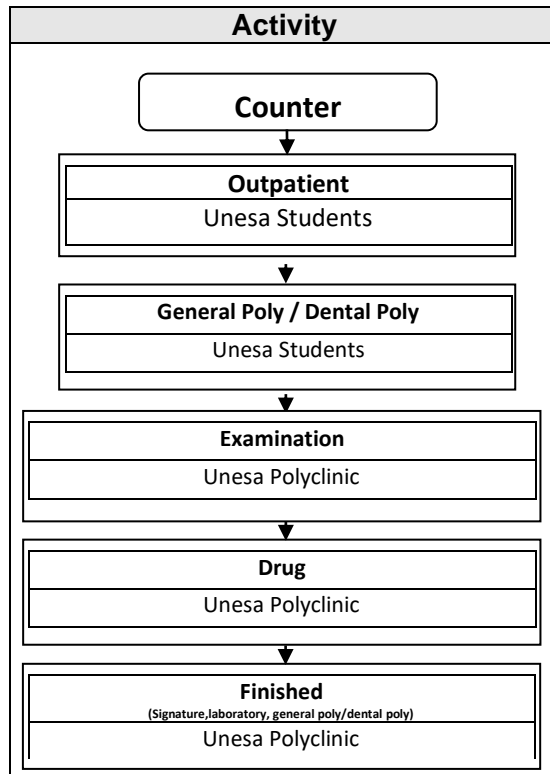


Figure 6.1 *Healthcare Flowchart* Layanan Kesehatan

7.0. LIST OF RECORDS

- 7.1 Documents
- 7.2 Forms

8.0. CHANGE NOTES

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